

ANNUAL GENERAL MEETING



GET INVOLVED!

Brisbane Muslim Fellowship Inc
Agenda for AGM

Saturday 25th November, 10.00am

Academy Alive, 3 Ferguson Street, Underwood

- Presentation of Annual Report (Imran)
- Presentation of Treasurer's statement (Saeed)
- Election of New Executive
- Open discussion on plans for 2024
- Morning tea

Minutes of the Annual General Meeting of Brisbane Muslim Fellowship Inc.

Saturday 3rd September 2022, 12.45pm

at Logan Roos Football Club, Oates Avenue, Woodridge

Present

Imran Price (Chairman)

Dr Noor Tahir

Hazem Hamouda

Saeed Chughtai

Richard Trojnar

Imtiaz Mahomed

Joanne Taefu

Avril Catchpole

Amy McCormick

Dan Carmichael

Simon Allison

Christie Stan

Grant Dean

Norsheem Hanif

Tiffany Aykol

Ibrahim Russell

And 13 others

Apologies – Ayesha, Daud and Fadlullah

1. The minutes of the 2021 AGM were circulated and approved.
2. Imran presented the Annual Report as attached.
3. Saeed presented the Treasurer's report and the financial statements as attached for the year ended 30 June 2021. They were adopted unanimously.
4. Vote of thanks to outgoing committee and to the Logan Roos for hosting us.
5. General business

There being no further business the meeting closed at 1pm and was followed by a BBQ lunch.

Brisbane Muslim Fellowship Inc.

Annual report

Annual General Meeting, 2023

Welcome to the sixth AGM of Brisbane Muslim Fellowship.

Many thanks to all my fellow committee members for their hard work and dedication in supporting new Muslims and to our band of volunteer mentors who have been doing the same and to our many supporters.

I would like to briefly summarise the activities of the association in the last 12 months.

Our Vision and Mission is as follows:

- To be a comprehensive Muslim organisation for converts in Queensland
- To serve converts by providing a conducive social and educational space to nurture them in their Islamic journey as members of the Australian Muslim Community.

Last year, we had two strategic planning retreats led by Eminent Professor Boualem Boashash from the UQ School of Medicine. Some of the goals that we set for ourselves were as follows.

<ul style="list-style-type: none">• Provide weekly social and educational sessions for both men and women (<i>including</i> Programs to elevate converts to new levels of spirituality and education)
<ul style="list-style-type: none">• Make new converts feel they have a new family - with welfare support
<ul style="list-style-type: none">• Establish a physical one stop centre for new converts – set up a working group to report to the committee regularly and establish BMF's own premises and staff and provide a venue for meetings, classes, café, etc
<ul style="list-style-type: none">• Financing platform to support objectives by collecting Zakat funds
<ul style="list-style-type: none">• Improve visibility to attract many new converts and dedicated volunteers

I am pleased to report that we have been able to achieve some of these goals while there is still a lot of work to do to achieve the others.

1. Thanks to Academy Alive, we now have an office here in their premises where we have a collection of books that have been donated for new Muslims as well as our supplies of My Belief welcome packs and the Essence of Islam textbooks.
2. We now have a weekly class here with Imam Luqman Najib to teach converts Arabic and have regular functions and workshops.
3. We had the third round of volunteer induction training with Shaykh Dr Zohair Abdul Rahman that was attended by about 25 new Mentors.
4. We raised \$5,000 as Saeed will discuss in a Launchgood campaign during Ramadan. We have since received our first donation of Zakat funds Alhamdulillah.

5. We launched the BMF website thanks to our friends at Benevolence in Melbourne and their website designer, Osmium Pty Ltd. They allowed us to use their online resources section for new Muslims. The address is www.muslimfellowship.org.
6. We have seen a huge increase in the number of people embracing Islam in the last year, most of whom are young people that have discovered Islam online.
7. We have improved our coordination and cooperation with Mosques and other convert support groups around Brisbane and the Gold Coast.

Social Program

We had the following social functions during the year:

10th July 2022 – Eid Ul Adha celebration, Rashay’s Loganholme

3rd September – BBQ, Svoboda Park, Kuraby

10th December – BBQ, Saeed’s rooftop, West End

21st March 2023 – Iftar, Logan Roos Football Club, Woodridge

30th April – Eid celebration, Academy Alive

Education Program

We ran the following education programs last year:

13th August 2022 - Essence of Islam, Kuraby Mosque (Hazem)

8th October – Beginning of Guidance, Shaykh Sulaiman Moola, BIC

19th November – Reading the Quran, BIC (Hazem)

26th February 2023 – Islam 101, Academy Alive (Dr Zohair)

29th May – How to pray, BIC (Hazem)

The weekly “Learning to read the Quran in Arabic” class started with Imam Luqman at the beginning of July this year. A ladies Halaqa group meets every Thursday morning at BIC to study the 99 names of Allah that converts are welcome to join.

I also want to mention that again this year we received a supply of Tenfold’s “My Belief - How to pray” prayer kits to give to new converts. Many thanks to Tenfold and to the Muslim Charitable Foundation for their financial assistance with this. MCF have also given us a supply of their “What is Islam, who are Muslims” booklet to give to new converts. And the Muslim Converts Association of Singapore have given us 150 copies of their Essence of Islam textbook.

Mentor Training Program

On 15th July this year, we ran a successful Mentor induction training workshop at Academy Alive with Dr Zohair Abdul Rahman. About 25 people attended, mostly ladies! I am most grateful that so many people have stepped forward to assist new Muslims in any way that we can and no matter where they live and how much time they have to learn about Islam. It is not an easy job to maintain regular contact especially when the new Muslims have busy active lives with many other interests and commitments.

Membership

We again saw a huge increase in the number of people embracing Islam in the last 12 months with about 50 people that either approached BMF directly or were referred to us by Imams and friends in other organisations. This compares to about 30 in the previous year. We currently have 700 people that are members of our Facebook group (566 last year) and a contact list of more than 200 converts to Islam in Brisbane, many of whom are recent converts. We also have an Instagram page with over 200 followers and a Telegram group for new Muslims to ask any questions they have of our mentor group. We have Whatsapp groups for the committee members, the Mentor group and for new Muslim support.

I would like to acknowledge all the hard work and dedication of the volunteer members of the management committee, our volunteers, our donors and our mentors in making all of these plans come to fruition. I hope and pray that in future they will all continue to support us to be even more active in our support for new Muslims in Brisbane. We expect that the number of people embracing Islam to increase very substantially in future insha'allah.

The management committee has met on a quarterly basis as required by the rules of the Association that were approved by the Office of Fair Trading when we became a registered Incorporated Association and the financial report is available to all of the members of our Facebook group.

Imran Price

Treasurer's report

Financial health of the organization has been encouraging. This is essentially because of the online Fundraising campaign launched in April 2023. BMF set a target to raise \$5,000/- which was duly achieved. Some of the valued supporters preferred to pay BMF directly rather than using the Launchgood platform. A donation of \$ 1,000 was also received from Muslim Charitable Fund. This is in addition to a number of individual contributions. Further, BMF was provided financial support from ITLRG in the form of expense reimbursement to the tune of \$ 1,250

Next year BMF intends collecting Zakat donations and will keep a separate Fund in its books given the specific requirements of its utilization.

During the year BMF was able to hold more regular events, and training workshops which was well received and attended by the focus group. Consequently, the expenses increased by 2.4 times to \$4,548 (Year 2022: \$1,937). The major expense item remained that of food & refreshments which accounted for 88% (Year 2022: 70%).

BMF also launched its website during the year.

I would also like to place on record our appreciation to all the supporters who have provided support for the work we do with new Muslims financially, time and good efforts. May they be rewarded for their good deeds and donations.


Saeed Chughtai

10/11/2023

Brisbane Muslim Fellowship Inc.

Financial Statements

For the year ended 30 June 2023

Brisbane Muslim Fellowship Inc.

Financial Statements

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Brisbane Muslim Fellowship Inc.

INCOME & EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2023

	2023	2022
	\$	\$
INCOME		
Donations	6,866	2,111
	<hr/>	<hr/>
	6,866	2,111
EXPENDITURE		
Food & drinks	3,633	1,119
Decorations	400	200
Printing and postage	40	76
Registration fees	58	58
Books	235	-
Shipping costs	-	-
Tables and chairs hire	-	25
Website & Information Technology	182	459
	<hr/>	<hr/>
	4,548	1,937
Net profit (loss) attributable to the association	<hr/>	<hr/>
	2,318	174
Total Changes in equity to the organisation	<hr/>	<hr/>
	2,318	174
Opening Retained Profits	1,216	1,042
Net profit (loss) attributable to the association	2,318	174
Closing Retained Profits	<hr/>	<hr/>
	3,534	1,216

The accompanying notes form part of these financial statements

Brisbane Muslim Fellowship Inc.

DETAILED BALANCE SHEET

AS AT 30 JUNE 2023

	2023	2022
	\$	\$
ASSETS		
Current Assets		
Cash on hand	125	115
Cash at bank	3,587	1,566
Total Current Assets	<u>3,712</u>	<u>1,681</u>
LIABILITIES		
Current Liabilities		
Sundry Creditors	<u>178</u>	<u>465</u>
Total Assets	<u>3,534</u>	<u>1,216</u>
Members' Funds		
Opening balance	1,216	1,042
Accumulated Surplus	<u>2,318</u>	<u>174</u>
Total Member's Funds	<u>3,534</u>	<u>1,216</u>

The accompanying notes form part of these financial statements

Brisbane Muslim Fellowship Inc.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Australian Charities and Not-for-profits Commission Act 2012 and the Australian Charities and Not-for-profits Commission Regulation 2013, the committee has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historical costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

Brisbane Muslim Fellowship Inc.

STATEMENT BY MEMBERS OF THE COMMITTEE

The members of the committee of the Brisbane Muslim Fellowship Inc. certify that:

1. The statements attached to this certificate give a true and fair view of the financial position and performance of the Brisbane Muslim Fellowship Inc. during and at the end of the financial year of the association ending on 30 June 2023.
2. At the date of the statement, there are reasonable grounds to believe that the Brisbane Muslim Fellowship Inc. will be able to pay its debts as and when they become due and payable.



Imran Price (President)

Dated: 10th November 2023



Saeed A. Chughtai (Treasurer)

Dated 10 November 2023

Brisbane Muslim Fellowship Inc.

2023 Annual General Meeting attendance list

First Name	Family name	Role	Attended	Contact number	Email address
Imran	Price	President	Yes		
Fadlulah	Wilmot	Secretary	No		
Saeed	Chugtai	Treasurer	Yes		
Joanne	Taefu	Committee member	Yes		
Sarah	Briton	Committee member	No		
Farahnazz	Peer	Committee member	Yes		
Hazem	Hamouda	Committee member	Yes		
Dr Muhammad	Akbar	Mentor	Yes		
Cara	Aydin	Supporter	Yes		
Amanda	Picoto	New Muslim	Yes		
Asifah	Deen	Mentor	Yes		
Ashleigh	Sorenson	New Muslim	Yes		
Dr Daud	Batchelor	Member	Yes		
Sharia	Noor	Supporter	Yes		
Darren	Cue	New Muslim	Yes		
Imtiaz	Mahomedy	Supporter	Yes		